

MYO Conference Training

Arrival Time & Check In

1

Arrive 5-10 minutes prior to your assigned session!

2

Check in at the Student Union room 303

3

You will get your shirt and room assignment there

4

Breakfast and lunch will be provided

5

Head to your room and set up your activity

Join the Group Me



When greeting others

Avoid: ladies gentlemen ma'am sir girls guys etc.

Consider using instead:

“Thanks, **friends**.
Have a great
night.”

“Good morning,
folks!”

“Hi, **everyone!**”

“And for **you?**”

“Can I get
you **all**
something?”

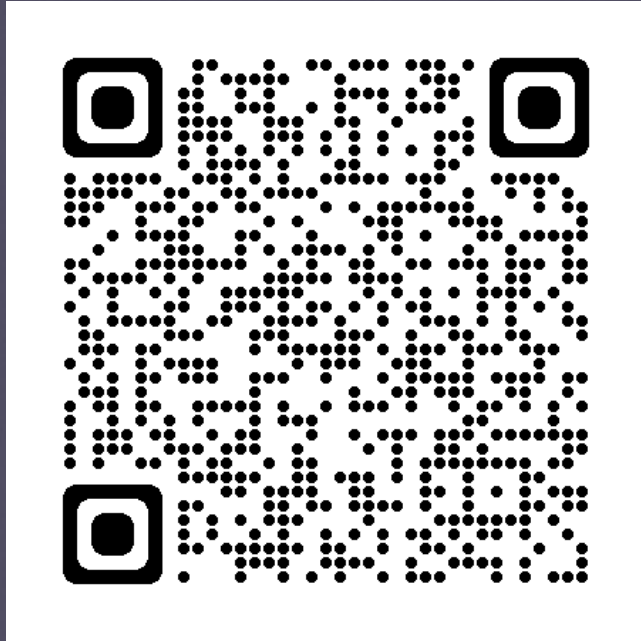
Why?

Shifting to gender-inclusive language respects and acknowledges the gender identities of all people and removes assumption.

Be mindful of language

Gender Inclusive Language

Being Updated!



<https://inclusion.engr.uconn.edu/myo/participants-portal-hub/>

Website Password: VolunteerF2022

MYO AGENDA

TIME	ACTIVITY
08:00 AM – 08:30 AM	Registration (Room 330/331)
08:30 AM – 09:00 AM	Welcome & Keynote Speaker
09:00 AM – 09:05 AM	Transition/ Break
09:05 AM – 10:05 AM	Group Demonstration (Room 330/331)
10:05 AM – 10:15 AM	Transition/ Break
10:15 AM – 10:55 AM	Workshop Rotation 1
10:55 AM – 11:05 AM	Transition/ Break
11:05 AM – 11:45 PM	Workshop Rotation 2
11:45 PM – 12:30 PM	Lunch (Room 330/331)
12:40 PM – 1:10 PM	Tools Clues Rotation 1
1:10 PM – 1:20 PM	Transition/ Break
1:20 PM – 1:50 PM	Tools Clues Rotation 2
1:50 PM – 1:55 PM	Transition/ Break
1:55 PM – 02:00 PM	Closing Talk
2:00 PM – 03:00 PM	Networking Social *

Tools Clues

- Presenters will provide 5 physical clues to the students
- Students will pass the clues around, **one at a time**
- Encourage students to guess after each clue
- After all 5 clues are passed around allow students to guess the speaker's career
 - Encourage them to guess beyond the type of engineer
 - Encourage them to say what the job title entails
- Have the speaker give a brief talk about what they do once students have guessed
- Open up floor for questions
- Come prepared with questions to ask speaker if there is extra time

Tools Clues - Responsibilities

- First give a brief introduction of yourself
- Then briefly introduce the rules of the game
- Finally introduce the presenter (name only)
- **DO NOT SAY THEIR FIELD OR JOB TITLE**

- There are often awkward gaps of time, and it is your responsibility to fill them and make the presenter feel comfortable
- After the first session is over, students will move to another room, speakers will remain in the room unless a new speaker is assigned to your room