MYO Conference Training

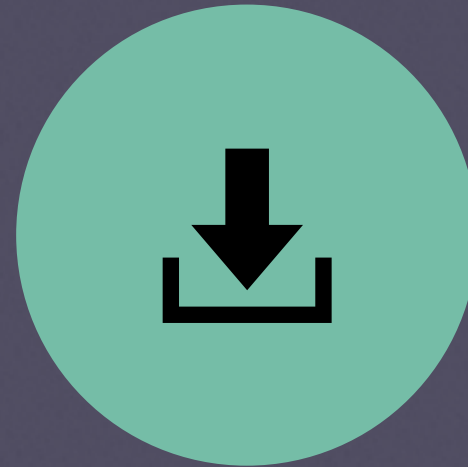# Volunteer Roll Call

Purpose of Event

Multiply Your Options is a one-day conference for 8th-grade females aimed at exposing the students to female role models in the fields of science, technology, engineering, and mathematics (STEM). When young women see and have the opportunity to talk to professional engineers working in the industry, they will be introduced at an early age to career possibilities that girls are historically often not exposed to, thereby multiplying their options.

Arrival Time & Check In

1 Arrive 5-10 minutes prior to your assigned session!

2 Check in at the Student Union room 303

3 You will get your shirt and room assignment there

4 Breakfast and lunch will be provided

5 Head to your room and set up your activity

Join the Group Me

Logistics

Being Updated!

https://inclusion.engr.uconn.edu/myo/participants-portal-hub/

Website Password: VolunteerF2022

MYO AGENDA

TIME	ACTIVITY
08:00 AM – 08:30 AM	Registration (Room 330/331)
08:30 AM – 09:00 AM	Welcome & Keynote Speaker
09:00 AM – 09:05 AM	Transition/ Break
09:05 AM – 10:05 AM	Group Demonstration (Room 330/331)
10:05 AM – 10:15 AM	Transition/ Break
10:15 AM – 10:55 AM	Workshop Rotation 1
10:55 AM – 11:05 AM	Transition/ Break
11:05 AM – 11:45 PM	Workshop Rotation 2
11:45 PM – 12:30 PM	Lunch (Room 330/331)
12:40 PM – 1:10 PM	Tools Clues Rotation 1
1:10 PM – 1:20 PM	Transition/ Break
1:20 PM – 1:50 PM	Tools Clues Rotation 2
1:50 PM – 1:55 PM	Transition/ Break
1:55 PM – 02:00 PM	Closing Talk
2:00 PM – 03:00 PM	Networking Social *

Workshops

- The group demo will be all students in the ballroom
  - Those assigned to help with this workshop will float around the room and aid in the activity
- Workshop 1 and 2
  - Students will be broken up into 11 rooms
  - All students will be pre-assigned into their workshops
  - There will be 5 different workshops and all students will participate in 2 of those 5
  - There will be a 10 minute transition time between each workshop for reset of the room, student transition, and bathroom breaks

Workshops - Outline

- Start off by introducing yourself and why you chose STEM
- Offer a piece of advice to the students
  - make it as personal as you are comfortable with
- You will be partnered with one other person and co-leading the workshop
- You will receive the following:
  - Demo video
  - PowerPoint for leading the workshop
  - Script for the workshop
- Supplies will be in the room prior to your arrival
- REMEMBER to check in first for your room assignment!
- Practice with your co-lead
- If you have more than 2 volunteers in your room, determine 2 to lead and 1-2 to float around the room and help

Workshops - Responsibilities

- You will be leading the workshop
  - You have a presentation and script to help

- You will be helping to bridge the gap between how the activity relates to engineering and larger engineering issues

- **Go over all material prior to the day of the event**

- Watch the demo video

- Supplies are available upon request if you want to practice

- All information will be available and sent to you after the training session

Take a deep breath!

For all workshops, it's okay if you make a mistake or it doesn't work right the first time!

Failing is a part of Engineering and it's important to have that conversation with the students. It's okay if they don't get it right the first time as well!

Failure is good if we learn from it! :)

IT'S OK IF YOU TRY AND FAIL.
BUT ITS NOT OKAY IF YOU FAIL TO TRY.

WALLTOSHARE.COM

Tools Clues

- Presenters will provide 5 physical clues to the students

- Students will pass the clues around, **one at a time**

- Encourage students to guess after each clue

- After all 5 clues are passed around allow students to guess the speaker's career
  - Encourage them to guess beyond the type of engineer
  - Encourage them to say what the job title entails

- Have the speaker give a brief talk about what they do once students have guessed

- Open up floor for questions

- Come prepared with questions to ask speaker if there is extra time

Tools Clues - Responsibilities

- First give a brief introduction of yourself

- Then briefly introduce the rules of the game

- Finally introduce the presenter (name only)

- DO NOT SAY THEIR FIELD OR JOB TITLE

- There are often awkward gaps of time, and it is your responsibility to fill them and make the presenter feel comfortable

- After the first session is over, students will move to another room, speakers will remain in the room unless a new speaker is assigned to your room
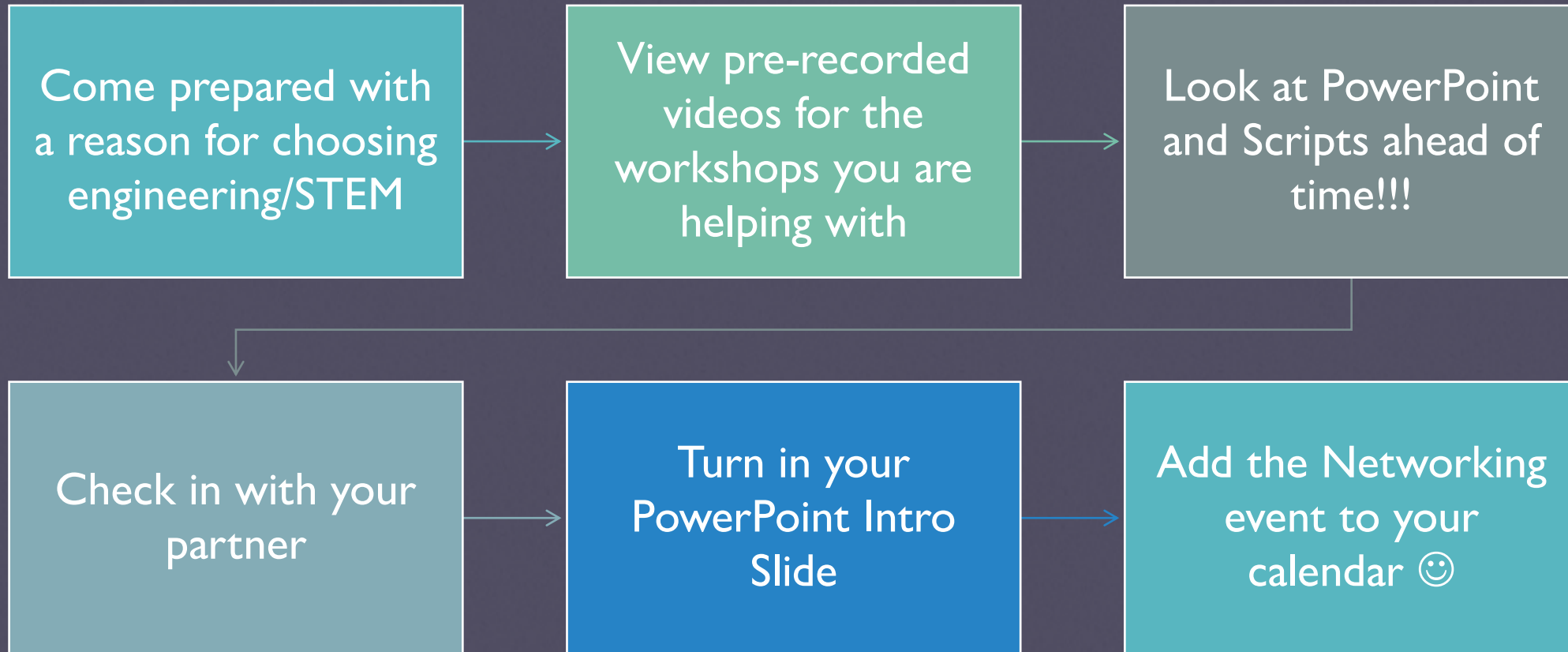
Day of Questions/Issues

- The GroupMe will be used to help with any issues that arise the day of the event

- In case of an emergency or larger issue please directly contact Randi Mendes here randi.mendes@uconn.edu

Workshop Volunteers
Action Items

Come prepared with a reason for choosing engineering/STEM

View pre-recorded videos for the workshops you are helping with

Look at PowerPoint and Scripts ahead of time!!!

Check in with your partner

Turn in your PowerPoint Intro Slide

Add the Networking event to your calendar ☺

Reminders

- All information from this training will be sent to you in an email and can be accessed via the Volunteer Portal

- It will also include the information for your assigned workshop (if you are helping with a workshop)

- Extra supplies are available if you want to practice your workshop

- Bring your computer

Questions

Go Over Assigned workshops